



# Office of Sponsored Programs (OSP) Roundtable



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# Agenda

- Background & History
- Accessing SciENCv & Linking Accounts
- Delegates
- Biosketch and Current & Pending Walkthrough
- Tips & Tricks



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# Background & History



## What is SciENCv?

- Science Experts Network Curriculum Vitae
- Free web-based application that allows researchers to store professional data
- Information is used to complete biographical sketches and current and pending/other support documents required by federal agencies



[www.ncbi.nlm.nih.gov/sciencv/](http://www.ncbi.nlm.nih.gov/sciencv/)



## Evolution of SciENcv

- Collaborative project between the Federal Demonstration Partnership (FDP) and the National Center for Biotechnology Information (NCBI) at NIH, with working group participation from other federal agencies (NSF, NIH, USDA, DOD, DOE, EPA)
- Beta was launched in 2013 with cross-agency collaboration continuing today
- Currently hosted by National Center for Biotechnology Information (NCBI), which is part of the NIH National Library of Medicine
- Expanded use within the last 6 months with recent changes to NSF formatting requirements. NIH is expected to follow with similar changes in the new year.



## What does SciENcv do?

- Gives the researcher control over their information
  - Allows for the creation of a “online professional portfolio” where they can document their education, employment, research activities, publications, honors, research grants, and other professional contributions
  - Researchers can control what data is public
  - Researchers (and delegates) can edit and maintain their information
  - Entered data is owned by the researcher
- Reduces administrative burden
  - Stores information in a web-based application
  - Leverages data from existing federal systems



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# Accessing SciENCv & Linking Accounts



## Accessing & Linking to SciENCv

- Access to SciENCv by both researchers and administrators requires a My NCBI account
- Once a My NCBI account is created, users can link to their eRA Commons, NSF, ORCID, and other accounts





# [www.ncbi.nlm.nih.gov/sciencv/](https://www.ncbi.nlm.nih.gov/sciencv/)



## COVID-19 is an emerging, rapidly evolving situation.



Get the latest public health information from CDC: <https://www.coronavirus.gov>

Get the latest research information from NIH: <https://www.nih.gov/coronavirus>

Find NCBI SARS-CoV-2 literature, sequence, and clinical content: <https://www.ncbi.nlm.nih.gov/sars-cov-2/>



## SciENcv: Science Experts Network Curriculum Vitae

A researcher profile system for all individuals who apply for, receive or are associated with research investments from federal agencies. SciENcv is available in My NCBI.

### About SciENcv

[Background Information](#)

[SciENcv FAQs](#)

[YouTube Video: SciENcv tutorial](#)

[YouTube Video: Biographical Sketches for NSF](#)

[YouTube Video: Current & Pending Support for NSF](#)

[YouTube Video: Integrating with ORCID](#)

[Provide Feedback](#)

### Interfacing with SciENcv

[SciENcv Data Documentation](#)

[SciENcv Data Schemas](#)

[Click here to start!](#)

### News and Resources

[SciENcv News](#)

[SciENcv Presentations](#)

[SciENcv Help](#)

[My Bibliography Help](#)



# Login Options



- Option 1: eRA Commons login
  - Preferred method, if you already have a eRA Commons account.
- Option 2: NCBI login
  - If you do not have a eRA Commons account, chose this option and click “Register for a new account”
- Option 3: NSF login
  - You will be pushed to the Research.gov page to login.



# Accessing SciENCv

- If you do not have a My NCBI account, you'll be asked to create a new NCBI account or link to an existing one the first time you log in;

NCBI Resources How To Sign in to NCBI

My NCBI » Link login to an NCBI account [help](#)

**Signed in to NCBI via a Partner Organization**

Congratulations, you have successfully signed in to NCBI via a partner sign in route. You now have the option to create a new NCBI account based on this sign in route OR link it to an existing NCBI account you may already have.

Please choose one of the following options:

Create a new NCBI account

Username:  @national\_science\_foundation

E-mail:   Email entered is valid.

Link to an existing NCBI account

[Continue](#)



## Accessing SciENCv

- Once you create or link a My NCBI account and click “Continue”, you’ll be taken to the SciENCv Homepage;

The screenshot shows the My NCBI SciENCv homepage. At the top, there is a navigation bar with "NCBI", "Resources", and "How To" menus. The user's email "cwarren@cornell.edu" and links for "My NCBI" and "Sign Out" are visible. The main content area displays "My NCBI » SciENCv" and "SciENCv: About | Using". A central box prompts the user to set up their profile, stating "User profile has not yet been set up. Click edit to set up your profile information." with an "edit" link. Below this, a section titled "SciENCv documents" indicates that no CV has been created and provides a "Create New Document" link.



# Linking to other Federal System Accounts

- On the SciENcv Homepage, click your username in the upper right hand corner to access NCBI Account Settings;

NCBI Resources How To **jas2233@cornell.edu** My NCBI Sign Out

My NCBI » SciENcv SciENcv: [About](#) | [Using](#)

First name Last name

User profile has not yet been set up.  
Click edit to set up your profile information.

[edit](#)

SciENcv documents [Edit](#) [Create New Document](#)

Last Update	Name	Type	Sharing
17-Dec-2019	<a href="#">12172019_Test</a>	NIH Biosketch	Private
14-Apr-2020	<a href="#">NSF Biosketch_Test</a>	NSF Biosketch	Private

[Create New Document](#)

SciENcv Account(s) Delegated to you

[Elizabeth Estabrook \(ee54@cornell.edu\)](#)



## NCBI Account Settings

### Email

jas2233@cornell.edu (confirmed)

This email is used for delivery of saved searches.

Change

### Linked accounts

You can sign in via these 3rd-parties. Contact the 3rd party for sign-in related issues.

eRA Commons

jas2233@cornell.edu (currently signed in via this method)

Change

Click "Change" to add an account

### Delegates

You can add delegates to help you manage your bibliography and/or SciENcv profiles.

[Add a Delegate](#)



### Linked Accounts

If you are signed in to an account from one of these organizations, you can link it to your My NCBI account. You can sign in to My NCBI without entering your username and password as long as you are signed in to any of these organizations' web sites. You can also share your bibliography and other data with the linked account.

Current accounts linked to your My NCBI account



#### Your Linked Accounts

- eRA Commons (jas2233@cornell.edu)

Return to your [Account Settings](#) page

#### All Available Partner Accounts

To link your My NCBI account to one of these partner organizations, click on its link. If necessary, you will go to that organization's login page to log in. You will then see that account listed above under Your Linked Accounts.

Search here



Search for account name:

#### Login Account Options

Account
<a href="#">National Science Foundation, USA</a>



NOTE: The SciENCv/NSF interface in Firefox is a bit buggy with login and linking activities. Users are encouraged to use other browsers for these activities.

Click on the name to add another account. You will be prompted to login to that account.



### NCBI Account Settings

#### Email

jas2233@cornell.edu (confirmed)  
This email is used for delivery of saved searches. [Change](#)

#### Linked accounts You can sign in via these 3rd-parties. Contact the 3rd party for sign-in related issues.

eRA Commons	jas2233@cornell.edu (currently signed in via this method)
Cornell University	jas2233@cornell.edu
Google	jamielynsprague@gmail.com
National Science Foundation, USA	jas2233@cornell.edu

[Change](#)

#### Delegates

You can add delegates to help you manage your bibliography and/or SciENcv profiles.  
[Add a Delegate](#)

New accounts linked to My NCBI account





## Why link accounts?

- Information from other accounts can be used to populate SciENCv profiles, reducing data entry
- Linked accounts can be used to login to SciENCv
- Suggested accounts to link;
  - eRA Commons ID
  - NSF ID
  - ORCID
  - Cornell NetID
  - Google
- Additional guidance can be found here - [https://www.ncbi.nlm.nih.gov/books/NBK53593/#preferences.Linked\\_Accounts](https://www.ncbi.nlm.nih.gov/books/NBK53593/#preferences.Linked_Accounts)



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# Delegates



## Delegates

- Delegates are persons who are granted access by My NCBI account owners to view and manage their SciENCv profile
- Delegate invitations must be initiated by My NCBI account owners, and accepted by delegates within 24 hours



# Adding a delegate

In the “Account Settings” page, navigate to the “Delegates” section and click “Add a Delegate” link



NCBI Resources How To

My NCBI » Settings

### NCBI Account Settings

#### Email

jas2233@cornell.edu (confirmed)  
This email is used for delivery of saved searches. [Change](#)

#### Linked accounts

You can sign in via these 3rd-parties. Contact the 3rd party for sign-in related issues.

eRA Commons	jas2233@cornell.edu (currently signed in via this method)
Cornell University	jas2233@cornell.edu
Google	jamielynnsprague@gmail.com
National Science Foundation, USA	jas2233@cornell.edu

[Change](#)

#### Delegates

You can add delegates to help you manage your bibliography and/or SciENcv profiles.  
[Add a Delegate](#)



Add the email address  
of the delegate and  
click “OK”



Add a delegate

Enter your delegate's email address:

[Cancel](#)

What'll happen:

- Your delegate will receive an e-mail notifying them of access.
- Your delegate will click a link in the e-mail to activate access.
- If your delegate does not have a My NCBI account, they will be invited to register.



Confirmation  
delegate  
request has  
been sent



NCBI Resources How To

[My NCBI](#) » Settings

Delegation request email has been sent successfully.

### NCBI Account Settings

#### Email

jas2233@cornell.edu (confirmed)  
This email is used for delivery of saved searches. [Change](#)

#### Linked accounts

You can sign in via these 3rd-parties. Contact the 3rd party for sign-in related issues.

eRA Commons	jas2233@cornell.edu (currently signed in via this method)
Cornell University	jas2233@cornell.edu
Google	jamielynnsprague@gmail.com
National Science Foundation, USA	jas2233@cornell.edu

[Change](#)

#### Delegates

My NCBI User Name	E-mail	My Bibliography	SciENCv	Remove
(Awaiting confirmation)	<a href="mailto:ee54@cornell.edu">ee54@cornell.edu</a>			

[Add a Delegate](#)

Current status  
of all delegates  
and delegate  
requests





Reply Reply All Forward IM  
Mon 11/30/2020 11:21 AM  
myncbi@ncbi.nlm.nih.gov  
[MyNCBI] Delegation request from nataliemahowald  
To Jamie Lynn Sprague

Dear [jas2233@cornell.edu](mailto:jas2233@cornell.edu),

My NCBI is a free user account system that can be used to store data (such as PubMed citations), searches, and web site preferences for the NCBI web site.

The My NCBI user: nataliemahowald has granted you permission to view and manage his/her bibliography. You will be able to add and remove citations to the bibliography and perform other functions as if you were nataliemahowald. To accept this responsibility, click the link below to log in to or register for My NCBI.

<https://www.ncbi.nlm.nih.gov/account/delegation/?token=tMi1hMdN54c01353&delegateOf=nataliemahowald>

If you believe you have received this message in error, you may simply ignore it or contact the requestor [mahowald@cornell.edu](mailto:mahowald@cornell.edu) for clarification.

Please do not reply to this message. Replies to this message are routed to an unmonitored mailbox. You may send questions, problems, and comments to [info@ncbi.nlm.nih.gov](mailto:info@ncbi.nlm.nih.gov).

Thank you,  
The My NCBI Team

Click this link to accept delegate role

Click to confirm

**Delegate for nataliemahowald**

Delegation Confirmation for My Bibliography and SciENcv

nataliemahowald has added you as a delegate for their bibliography and SciENcv profile in My NCBI. You will be able to view the bibliography, add citations, remove them, and perform other actions on it as if you were nataliemahowald. Similarly, you will be able to view their SciENcv profile and add information, remove items, and perform other actions on it as if you were nataliemahowald.

[Confirm Connection](#) [Decline Connection](#)



List of researchers for which you have delegated authority can be found on the My NCBI page under “SciENcv”

## My NCBI

[Customize this page](#) | [NCBI Site Preferences](#) | [Video Overview](#) | [Help](#)

### SciENcv

Name	Last Update	Sharing	Type
<a href="#">12172019 Test</a>	17-Dec-2019	Private	NIH Biosketch
<a href="#">NSF Biosketch Test</a>	14-Apr-2020	Private	NSF Biosketch

Delegated CV :  
[ee54@cornell.edu](#)

[Manage SciENcv >](#)

### Saved Searches

You don't have any saved searches yet.

Go and [create some saved searches](#) in PubMed or our other databases.

[Manage Saved Searches >](#)

### Collections

All bibliographies and Other citations are now in [My Bibliography](#)

Collection Name	Items	Settings/Sharing	Type
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# Biosketch and Current & Pending Walkthrough



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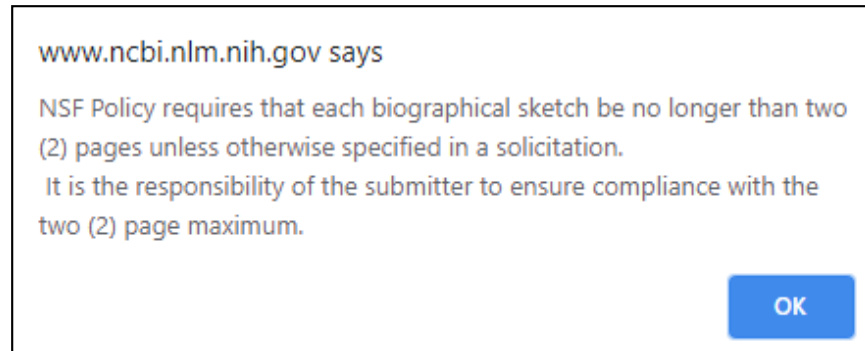


## Tips & Tricks



## NSF Biographical Sketch Page Limits

- When the user downloads an NSF Biosketch to a PDF file that is longer than two page limit, the following message will appear;



- The bio will need to be edited **in SciENCv** to reduce the page length to meet the requirements. Making changes to the downloaded file will create errors in FastLane/Research.gov.



## Addressing lengthy citations

- If you use PubMed or other external databases to pull in papers, the citation includes additional information such as DOI, MCNBI, etc. This information can take up limited page space, putting your Bio over the 2 page limit. For Example:

Behrman EL, Howick VM, Kapun M, Staubach F, Bergland AO, Petrov DA, Lazzaro BP, Schmidt PS. Rapid seasonal evolution in innate immunity of wild *Drosophila melanogaster*. Proc Biol Sci. 2018 Jan 10;285(1870) **PubMed PMID: 29321302; NIHMSID: NIHMS967869; PubMed Central PMCID: PMC5784205.**

If you experience this phenomenon when importing from an external database such as pub med, you might try linking to your ORCID, where authors can be edited.



# Addressing lengthy author lists

OTHER SIGNIFICANT PRODUCTS, WHETHER OR NOT RELATED TO THE PROPOSED PROJECT [ [Save citations](#) ]

My Bibliography | ORCID | Edited

Sort by: Publication date ▼ Select: None 5 item(s) selected Refresh the list from ORCID unchecked entries are hidden from display

Gomes C, Dietterich T, Barrett C, Conrad J, Dilkina B, Ermon S, Fang F, Farnsworth A, Fern A, Fern X, Fink D, Fisher D, Flecker A, Freund D, Fuller A, Gregoire J, Hopcroft J, Kelling S, Kolter Z, Powell W, Sintov N, Selker J, Selman B, Sheldon D, Shmoys D, Tambe M, Wong W, Wood C, Wu X, Xue Y, Yadav A, Yakubu A, Zeeman M. Computational sustainability. Communications of the ACM. 2019 August 21; 62(9):56-65. Available from: <https://dl.acm.org/doi/10.1145/3339399> DOI: 10.1145/3339399

[Edit authors](#)

← Select “Edit Authors”

Edit Contributors

Gomes C, Dietterich T, Barrett C, Conrad J, Dilkina B, Ermon S, Fang F, Farnsworth A, Fern A, Fern X, Fink D, Fisher D, Flecker A, Freund D, Fuller A, Gregoire J, Hopcroft J, Kelling S, Kolter Z, Powell W, Sintov N, Selker J, Selman B, Sheldon D, Shmoys D, Tambe M, Wong W, Wood C, Wu X, Xue Y, Yadav A, Yakubu A, Zeeman M.

Save Cancel

Edit extra PI names to “et. al.”, click Save.

Edit Contributors

Gomes C, Shmoys D et al.

Save Cancel



# Addressing lengthy author lists

“et. al.” version is now available for selection in the Edited tab.



OTHER SIGNIFICANT PRODUCTS, WHETHER OR NOT RELATED TO THE PROPOSED PROJECT [ [Save citations](#) ]

My Bibliography ORCID **Edited**

Sort by: Publication date Select: None 0 item(s) selected [Refresh the list from ORCID](#) unchecked entries are hidden from display

- Gomes C, Shmoys D, et al. Computational sustainability. Communications of the ACM. 2019 August 21; 62(8):58-65. Available from: <https://dl.acm.org/doi/10.1145/3339399> DOI: 10.1145/3339399 [Remove edited version](#)



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## Resources



## Help Guides

### NCBI SciENcv Guide

<https://www.ncbi.nlm.nih.gov/books/NBK154494/>

### My NCBI Home Page (2 mins.)

<https://www.youtube.com/watch?v=fTIGVPXLXeE>

### My Bibliography (2 mins.)

<https://www.youtube.com/watch?v=SpFcC0eRk8Q&list=RDCMUCvJHVo5xGSKejBbBj0A5AyQ&index=5>





## YouTube Tutorials

An Introduction on How to Use the SciENCv Profile System (57 mins.), NCURA

<https://www.youtube.com/watch?v=ls7O2vJ-OMY>

Create Biosketch with SciENCv (32 mins.), NCBI

<https://www.youtube.com/watch?v=V3VquWmgcco>

SciENCv Biosketch & ORCID (14 mins.), CNI

<https://www.youtube.com/watch?v=hFOb9tSX6Cc>



## YouTube Tutorials – NSF Specific Tutorials

SciENCv for NSF Users (5 mins.), NCBI

<https://www.youtube.com/watch?v=hOzItEU0HXw>

SciENCv for NSF Users, Biographical Sketches (5 mins.), NCBI

<https://www.youtube.com/watch?v=hOzItEU0HXw>

SciENCv for NSF Users, Current & Pending Support (4 mins.), NCBI

<https://www.youtube.com/watch?v=bhWQYvEEtJs>



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# Questions