The Anatomy of a Funding Opportunity
They aren't all built the same!

Christine Ashdown
Sr. Grant & Contract Officer
Office of Sponsored Programs
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Funding Opportunity

A.K.A:

- Solicitation
- Funding Announcement
- Broad Agency Announcement
- Program Solicitation
- Program Announcement
- Application Instructions
- Proposal Guidelines
- Request for Applications
- Others?
Anatomy of a Funding Opportunity

- Sponsor Name
- Funding Opportunity Title
- Sponsor/Program Background
- Purpose/Objective
- Eligibility
- Number of Applications (Limited submission)
- Key dates
- Proposal Preparation Instructions
- Submission Details
- Application Review and Selection Process
- Award Administration
- Contacts
Solicitation review exercise

• Form groups of 2 to 4 people
• Select a funding opportunity
• Complete the exercise handout
• Be prepared to present your solicitation
Funding Opportunity Review Exercise

1) Sponsor Name: ______________________

2) Is Cornell/PI eligible to apply? _______________________

3) Does the submission include a letter of intent/pre-proposal in the process? Yes  No
   ➢ Is the letter of intent/pre-proposal required? Yes  No

4) Submission Deadlines:
   ➢ Letter of Intent/Pre-proposal due date: _____________________
   ➢ Full Proposal Due date: ________________________
   ➢ Deadline time: ____________________

5) Limitations:
   ➢ Number of proposal per institution: _____________________
   ➢ Number of proposals per PI: _____________________

6) Project must include multiple disciplines or multiple institutions/entities? Yes  No

7) Earliest Project Start Date: _____________________
8) Application requires use of sponsors forms/templates? Yes  No
9) Project Description page limit: __________________
10) Salary allowed for PI/Senior Scientists? Yes  No
11) Salary cap: _________________________________
12) F&A rate (indirect cost) capped? Yes  No
   ➢ What is the allowable rate? __________
   ➢ Rate applied to Total Direct Costs    Modified Total Direct Costs    Total Federal Funds Awarded
13) Budget type: Summary    Detailed    Modular
14) Cost share:
   ➢ Allowed; Yes  No
   ➢ Mandatory or Voluntary
   ➢ If mandatory, what is the requirement? ________________
15) Supporting Documents required: __________________________________________
16) Submission method: Hard Copy  Online Sponsor System  Email
   ➢ If online system, do you need to be registered to use?  Yes  No
   ➢ If you must register, how far in advance should you register?  ____________________

17) Special/Unusual Instructions: ______________________________________________

18) Submission of proposal includes acceptance of sponsor’s award terms?  Yes  No

19) Sponsor’s review process includes a “Just in Time” step?  Yes  No

20) Type of award instrument expected: __________________

21) Did the funding opportunity document provide you with all the instructions you needed to complete the application?  ____________________
Thank you for participating!

Questions?