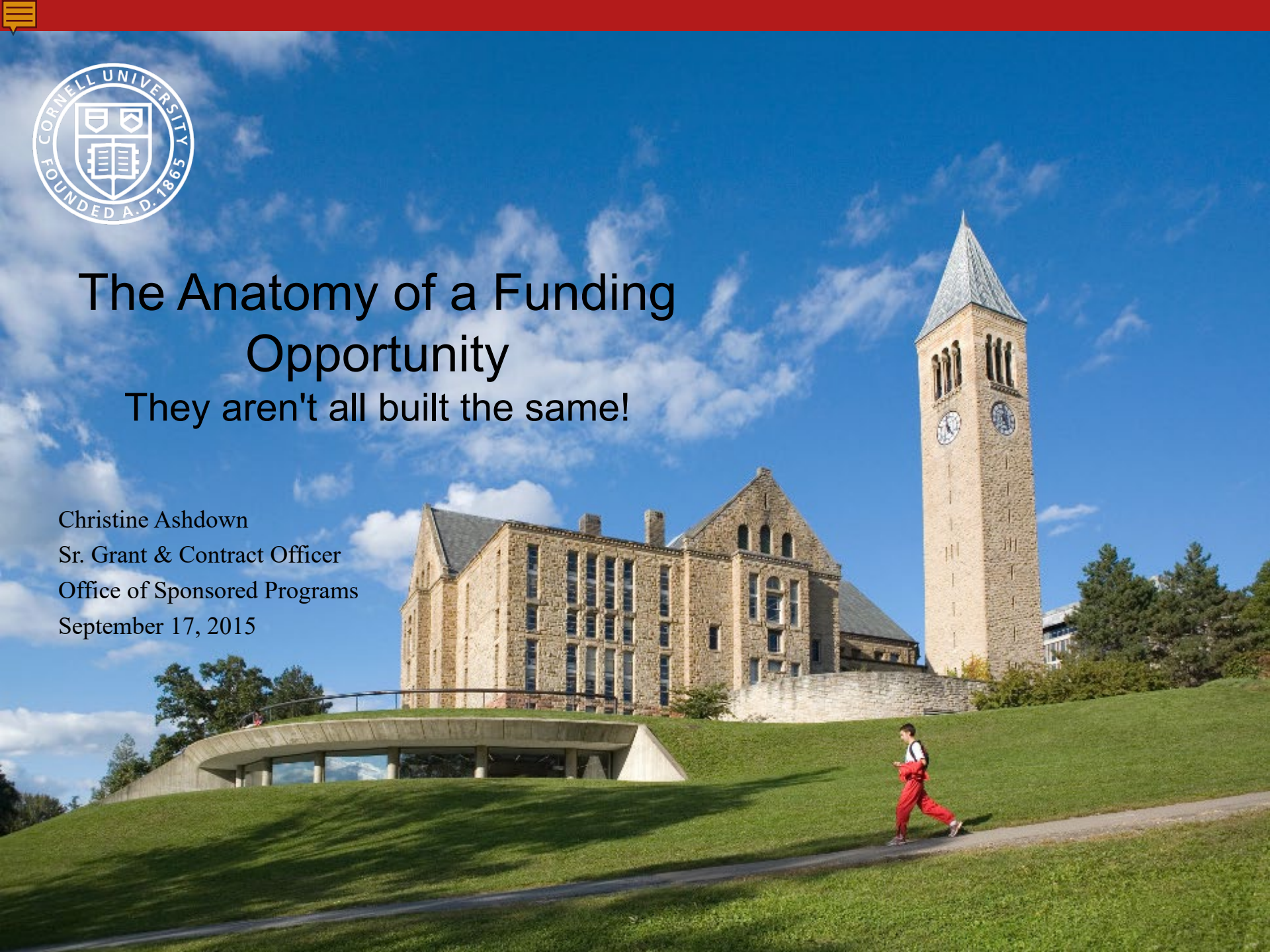


The Anatomy of a Funding Opportunity

They aren't all built the same!

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Sr. Grant & Contract Officer
Office of Sponsored Programs
September 17, 2015





Funding Opportunity

A.K.A:

- Solicitation
- Funding Announcement
- Broad Agency Announcement
- Program Solicitation
- Program Announcement
- Application Instructions
- Proposal Guidelines
- Request for Applications
- Others?



Anatomy of a Funding Opportunity

- Sponsor Name
- Funding Opportunity Title
- Sponsor/Program Background
- Purpose/Objective
- Eligibility
- Number of Applications (Limited submission)
- Key dates
- **Proposal Preparation Instructions**
- Submission Details
- Application Review and Selection Process
- Award Administration
- Contacts



Solicitation review exercise

- Form groups of 2 to 4 people
- Select a funding opportunity
- Complete the exercise handout
- Be prepared to present your solicitation



Funding Opportunity Review Exercise

- 1) Sponsor Name: _____
- 2) Is Cornell/PI eligible to apply? _____
- 3) Does the submission include a letter of intent/pre-proposal in the process? Yes No
 - Is the letter of intent/pre-proposal required? Yes No
- 4) Submission Deadlines:
 - Letter of Intent/Pre-proposal due date: _____
 - Full Proposal Due date: _____
 - Deadline time: _____
- 5) Limitations:
 - Number of proposal per institution: _____
 - Number of proposals per PI: _____
- 6) Project must include multiple disciplines or multiple institutions/entities? Yes No
- 7) Earliest Project Start Date: _____



- 8) Application requires use of sponsors forms/templates? Yes No
- 9) Project Description page limit: _____
- 10) Salary allowed for PI/Senior Scientists? Yes No
- 11) Salary cap: _____
- 12) F&A rate (indirect cost) capped? Yes No
- What is the allowable rate? _____
 - Rate applied to Total Direct Costs Modified Total Direct Costs Total Federal Funds Awarded
- 13) Budget type: Summary Detailed Modular
- 14) Cost share:
- Allowed; Yes No
 - Mandatory or Voluntary
 - If mandatory, what is the requirement? _____
- 15) Supporting Documents required: _____



- 16) Submission method: Hard Copy Online Sponsor System Email
- If online system, do you need to be registered to use? Yes No
 - If you must register, how far in advance should you register? _____
- 17) Special/Unusual Instructions: _____
- 18) Submission of proposal includes acceptance of sponsor's award terms? Yes No
- 19) Sponsor's review process includes a "Just in Time" step? Yes No
- 20) Type of award instrument expected: _____
- 21) Did the funding opportunity document provide you with all the instructions you needed to complete the application? _____



Thank you for participating!

Questions?